

Aranda Music Program – 2009 Calendar

Week	Date	Day	Task	Who
2009 - Term 4 (some critical dates)				
	Dec, early		Note in newsletter for 2009 coordinators, 2009 activities, etc	Convenor
2009 - pre Term 1				
	Jan late		Preliminary sort out of tutors and rooms, & coordinators	Convenor
2009 - Term 1 (30 Jan – 9 Apr)				
1 ¹	Feb 5	Thu	Note in newsletter about timeline for reenrolment	Convenor
2	Feb 11	Wed	Need to have confirmed rooms with school	Convenor
2	Feb 11	Wed	CLOSE of enrolments	
2	Feb 12	Thu	Committee MEETING, to finalise allocations & confirm Executive to notify P&C	ALL
2	Feb 12-15	Thu-Sun	Committee rings parents and tutors to advise of schedule	ALL
3	Feb 16	Mon	Program commences & tutors give out invoices	Tutors
5	Mar 6	Fri	DEADLINE for fees to be paid	
8	Mar 25	Wed	Committee MEETING to: - sort out who is asked to leave the program (not paid) - review re-enrolment procedure	ALL
9	Mar 30	Mon	Start distribution of invoices for Term 2	Tutors
2009 – Term 2 (28 Apr – 3 Jul) (Monday, 27 April – Anzac Day)				
2	May 8	Fri	DEADLINE for fees to be paid	
5	May 27	Wed	Committee MEETING to: - sort out who is asked to leave the program (not paid) - commence organise of mid-year concerts	ALL
9	Jun 22	Mon	Start distribution of invoices for Term 3	Tutors
10	Jun 29-30	M-T	MID-YEAR CONCERTS	
2009 – Term 3 (20 July – 25 Sept)				
2	Jul 31	Fri	DEADLINE for fees to be paid	
8	Sept 9	Wed	Committee MEETING to: - sort out who is asked to leave the program (not paid) - review invoicing procedure - put in place 2010 enrolment procedure	ALL
9	Sept 14	Mon	Start distribution of invoices for Term 4	Tutors
2009 – Term 4 (12 Oct – 18 Dec)				
2	Oct 23	Fri	DEADLINE for fees to be paid	
5	Nov 11	Wed	Committee MEETING to: - sort out who is asked to leave the program (not paid) - commence organise of end-year concerts	ALL
5	Nov 16	Wed	Notices out re re-enrolment (4 weeks to do)	Tutors
9	Dec 8-9	T,W	END-YEAR CONCERTS (usually 2 evenings early in the week)	
9	Dec 11	Fri	DEADLINE for return of forms for continuing students	
2010 – Term 1				
1		THUR	CLOSE of enrolments	

¹ Number of school week