

Aranda Music Program – 2008 Calendar

Date	Day	Task	Who
2007 - Term 4 (some critical dates)			
Dec, early		Note in newsletter for 2008 coordinators, 2008 activities, etc	Convenor
2008 - pre Term 1			
Jan late		Preliminary sort out of tutors and rooms, & coordinators	Convenor
2008 - Term 1 (1 Feb – 11 Apr)			
Feb 7	Thu	1 ¹ Note in newsletter about timeline for reenrolment	Convenor
Feb 13	Wed	2 Need to have confirmed rooms with school	Convenor
Feb 13	Wed	2 CLOSE of enrolments	
Feb 14	Thu	2 Committee MEETING, to finalise allocations & confirm Executive to notify P&C	ALL
Feb 14-17	Thu-Sun	Committee rings parents and tutors to advise of schedule	ALL
Feb 18	Mon	3 Program commences & tutors give out invoices	Tutors
Mar 7	Fri	5 DEADLINE for fees to be paid	
Mar 25	Tues	8 Committee MEETING to: - sort out who is asked to leave the program (not paid) - review re-enrolment procedure	ALL
Mar 31	Mon	9 Start distribution of invoices for Term 2	Tutors
2008 – Term 2 (28 Apr – 4 Jul)			
May 9	Fri	2 DEADLINE for fees to be paid	
May 28	Wed	5 Committee MEETING to: - sort out who is asked to leave the program (not paid) - commence organise of mid-year concerts	ALL
Jun 23	Mon	9 Start distribution of invoices for Term 3	Tutors
Jun 23-24	M-T	10 MID-YEAR CONCERTS	
2008 – Term 3 (21 July – 26 Sept)			
Aug 1	Fri	2 DEADLINE for fees to be paid	
Sept 11	Thur	8 Committee MEETING to: - sort out who is asked to leave the program (not paid) - review invoicing procedure - put in place 2008 enrolment procedure	ALL
Sept 15	Mon	9 Start distribution of invoices for Term 4	Tutors
2008 – Term 4 (13 Oct – 19 Dec)			
Oct 24	Fri	2 DEADLINE for fees to be paid	
Nov 10	Mon	5 Committee MEETING to: - sort out who is asked to leave the program (not paid)- - commence organise of end-year concerts-	ALL
Nov 17	Wed	6 Notices out re re-enrolment (4 weeks to do)	Tutors
Dec 8-10		9 END-YEAR CONCERTS (usually 2 evenings early in the week)	
Dec 12	Fri	9 DEADLINE for return of forms for continuing students	
2009 – Term 1			
Feb 11	WED	CLOSE of enrolments	

¹ Number of school week