

Aranda Music Program – 2006 Calendar

| Date                                       | Day     | Task  | Who    |
|--|---------|---|--------|
| <b>2005 - Term 4 (some critical dates)</b> |         |   |        |
| Dec, early                                 |         | Note in newsletter for 2006 coordinators  | Lel    |
| Dec  |         | Confirm with school rooms etc for 2006  | Janine |
| <b>2006 - pre Term 1</b>                   |         |   |        |
| Jan late                                   |         | Preliminary sort out of tutors and rooms, & coordinators  | Janine |
| <b>2006 - Term 1 (7 Feb – 13 April)</b>    |         |   |        |
| Feb 9                                      | Thu     | Note in newsletter about timeline for reenrolment   | Lel    |
| Feb 15                                     | Wed     | Close of enrolments   |        |
| Feb 16                                     | Thu     | Committee MEETING, purpose to<br>- finalise allocations<br>- confirm Executive to notify P&C  | ALL    |
| Feb 16-19                                  | Thu-Sun | Committee rings parents and tutors to advise of schedule  | ALL    |
| Feb 20                                     | Mon     | Program commences & tutors give out invoices  | Tutors |
| Mar 10                                     | Fri     | DEADLINE for fees to be paid  |        |
| Mar 27                                     | Mon     | Committee MEETING, purpose to:<br>- sort out who is asked to leave the program (not paid)<br>- review re-enrolment procedure  | ALL    |
| Apr 3                                      | Mon     | Start distribution of invoices for Term 2   | Tutors |
| <b>2006 – Term 2 (1 May – 7 July)</b>      |         |   |        |
| May 12                                     | Fri     | DEADLINE for fees to be paid  |        |
| May 30                                     | Tue     | Committee MEETING, purpose to:<br>- sort out who is asked to leave the program (not paid)<br>- commence organise of mid-year concerts   | ALL    |
| Jun 26                                     | Mon     | Start distribution of invoices for Term 3   | Tutors |
| Jun 26-27                                  | Mon/Tue | MID-YEAR CONCERTS   |        |
| <b>2006 – Term 3 (24 July – 29 Sept)</b>   |         |   |        |
| Aug 4                                      | Fri     | DEADLINE for fees to be paid  |        |
| Sept 11                                    | Mon     | Committee MEETING, purpose to:<br>- sort out who is asked to leave the program (not paid)<br>- review invoicing procedure   | ALL    |
| Sept 18                                    | Mo      | Start distribution of invoices for Term 4   | Tutors |
| <b>2006 – Term 4 (16 Oct – 21 Dec)</b>     |         |   |        |
| Oct 27                                     | Fri     | DEADLINE for fees to be paid  |        |
| Nov 8                                      | Wed     | Notices out re re-enrolment (3 weeks to do)   |        |
| Nov 14                                     | Tue     | Committee MEETING, purpose to:<br>- sort out who is asked to leave the program (not paid)-<br>- commence organise of end-year concerts<br>- put in place 2007 enrolment procedure |        |
| Nov 24                                     | Fri     | DEADLINE for return of forms for continuing students  |        |
| Dec 12-13                                  | Tue/Wed | END-YEAR CONCERTS   | Cate   |
| <b>2007 – Term 1</b>                       |         |   |        |
|  | Tue     | Close of enrolments   |        |